



Camp & Retreat Center

Stronghold Summer Camps

Position: Travelling Day Camp Assistant

Purpose: To cultivate a safe Christian environment where campers and staff grow in faith. To assist the Director of Youth Ministry and Church Outreach in the organizing and running of day to day operations of Stronghold Day Camps. To be an example of Christian Leadership and care for all persons taking part in the summer camp programs.

Relationships:

- This person is directly responsible to the Director of Youth Ministry and Church Outreach and shall be ultimately responsible to the Program Director.
- Supervises and supports counselors and other support staff

Responsibilities:

- Assist in design and implementation of Pre-Camp Staff Training
- Facilitate regular daily staff meetings to aid in staff community building and to insure good communications.
- Assist the Director of Youth Ministry and Church Outreach with weekly administrative tasks
- Assist the Day Camp Director in the organization, implementation, and scheduling of day to day operations at Stronghold Offsite Day Camps.
- Act as the liaison between day camp staff, church volunteers and church leadership.
- Provide sound Christian leadership to all staff and campers.
- Lead and facilitate large and small group worship as designated
- Plan and lead activities and events as needed. This may include, but is not limited to: games, singing, art and crafts, hiking, nature study, campfire, teambuilding, Bible study, general discussions, etc.
- Provide basic health care for campers and staff
- Be self-motivated and able to complete duties with minimal supervision
- Make recommendations to the Director of Youth Ministry and Church Outreach and the Program Director throughout the summer regarding counselor assignments.
- Deal effectively with problems when they arise according to Stronghold policy reporting incidents as needed.
- Reside at assigned sites during summer program sharing a residence with other staff members.

- Perform other duties as designated by the Program Director and Director of Youth Ministry and Church Outreach .
- The campers' physical and emotional safety is of greatest importance and is everyone's foremost responsibility in all activities.

Qualifications:

- Be of sound Christian Faith and a positive and consistent Christian role model
- Sound physical, mental and emotional health
- Commitment to being a TEAM member; cooperative, collaborative and collegial in all areas of camp life. Be Flexible.
- Have a drivers license in good standing and a clean driving record
- Must have completed High School
- Age 20 or older, preferably having at least 1 year of previous summer camp experience
- Maturity in judgment, willingness to learn and to teach, and the capacity to accept direction and constructive criticism
- Respect for children and have an ability to relate to and the desire to work with them
- Be positive, outgoing, and enthusiastic
- Willing to do whatever benefits Stronghold and the Summer Camps program